



To: Commissioners, First 5 Ventura County
From: Sam McCoy, Director of Program and Evaluation
Date: May 20, 2021

Re: Recommendation to extend Persimmony software system contract during transition to new software system.

Background

Since 2013, the Commission has used a web-based program management and database software developed by Persimmony International Inc. to track participant demographics, services, and outcomes as part of standard data collection, contract management, program monitoring and evaluation processes to complete state and local reporting requirements.

A competitive RFP process earlier this year identified a new database vendor who would begin the initial set-up in June, 2021, with the system anticipated to be operational during Quarter 1 of FY 2021-22. In order for funded partners to complete FY 2020-21 year-end reporting and invoicing, as well as complete data migration to the new software system, the current system Persimmony would need to be maintained for up to four months.

Recommendation

The recommended action would grant authority to the Executive Director to extend the current contract with Persimmony International Inc. through October 30, 2021 to close-out of funded partners using Persimmony and to complete data migration to the new software system. The contract would be for up to \$30,000 for July 1, 2021 through October 30, 2021.