



COMMISSION MEETING

**June 17, 2021
1:00 p.m. – 3:00 p.m.**

IN REPOSE TO THE DECLARED STATE AND LOCAL EMERGENCIES DUE TO THE NOVEL CORONAVIRUS, AND IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S ORDER AUTHORIZING ELECTRONIC PUBLIC MEETINGS, ALL FIRST 5 VENTURA COUNTY COMMISSION MEETINGS ARE PROCEEDING ELECTRONICALLY UNTIL FURTHER NOTICE.

The following options allow for public participation and comments:

1. To observe the meeting conducted via Zoom, please contact First 5 Ventura County at assistant@first5ventura.org at least one hour prior to the start of the meeting for registration information.
2. If you wish to make a public comment, you have the following choices:
 - a) If you wish to make a written comment on a specific agenda item before the meeting, please submit your comment via email at least one hour prior to the start of the meeting. Please submit your comment to assistant@first5ventura.org. Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 9). Your email will be read and placed into the item's record at the meeting.
 - b) If you are watching the meeting via Zoom (prior registration required – email assistant@first5ventura.org for information) and would like to make either a general public comment for items not on the day's agenda or to comment on a specific agenda item as it is being heard, please submit your comment, limited to 250 words or less in the zoom meeting chat box OR state your request for verbal public comment in the chat box. Verbal public comments may be limited to three (3) minutes due to time limitations.

Every effort will be made to read written comments into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.

OPENING

- 1. Welcome and Introductions – Chair Marquez-O'Neill**
- 2. Approval of Minutes from May 20, 2021 Commission Meeting**
- 3. Agenda Approval and Review of Commission Packets**
- 4. Public Comments/Correspondence**
- 5. Recognition of Steps to Our Future, Inc. for Financial Donation to First 5 Ventura County**

The following items will be reviewed and discussed by the Commissioners for appropriate action.

CONSENT AGENDA

Consent Agenda Item 6: Review and approve unless an item is pulled for separate action by the Commission and moved to the Regular Agenda for consideration. Consent items are to be routine and non-controversial. All items are approved as recommended without discussion.

6. Receive and File the First 5 Ventura County Financial Reports as of April 30, 2021

REGULAR AGENDA

7. Review of First 5 Ventura County FY 2020-22 Strategic Plan in compliance with Health and Safety Code Section 130140 – Petra Puls

(On an annual basis, the Commission reviews the current strategic plan to determine if any revisions are necessary or appropriate. The Commission will also review the measures and indicators in place for evaluating program outcomes.)

8. Report of Committees

a. Administration and Finance – Commissioner Morales, Commissioner Stenslie

i. Recommendation to update Employee Handbook

(Recommended action is to approve an updated Employee Handbook)

ii. Recommendation to approve a policy and procedures for the prevention of abuse and molestation

(Recommended action approves a new policy and procedures related to the prevention of abuse and molestation as a result of the in-house implementation of the Neighborhood for Learning Initiative.)

9. Recommendation to Apply for Family Support through Primary Prevention (FSPP) Demonstration Site Grant – Petra Puls

(The recommended action is to develop and submit an application for a Family Support through Primary Prevention (FSPP) Demonstration Site Grant to the Department of Health and Human Services, Administration for Children and Families.)

10. Recommendation to Approve Triple P Funding Allocation for FY 2021-22 and to Delegate Contracting Authority to Executive Director – Sam McCoy

(The recommended action is to approve FY 2021-22 Triple P allocations for current First 5 funded Triple P implementation partners and to grant authority to the Executive Director to enter into contracts with designated contract agencies, pending their demonstrated ability to comply with established criteria.)

11. Report from Executive Director – Petra Puls

- (a) Report on Administrative Operations
- (b) Update on Commission Initiatives
- (c) Update on Statewide First 5 Activities

CLOSED SESSION

12. Performance Review of Employee (Govt. Code, Section 54957)

(The Commission will go into closed session to discuss the performance evaluation of the Executive Director.)

RETURN TO OPEN SESSION

13. Discussion and consideration of updates to Executive Director's Objectives, Performance Goals, and Compensation – Chair Marquez-O'Neill

(The Commission will consider updates and changes, if any, to the goals, objectives and compensation of the Executive Director for the current fiscal year.)

14. Commission Member Comments

(Government Code Section 54954.2(a) states: "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.")

15. Next Meeting

Thursday, July 29, 2021, TBD (whether meeting to be held either in-person or electronically to be determined based upon state of the novel corona virus emergency)

16. Future Meetings

Thursday, August 26, 2021, TBD

Thursday, September 23, 2021, County Office of Education, 5100 Adolfo Rd., Camarillo

Thursday, October 21, 2021, County Office of Education, 5100 Adolfo Rd., Camarillo

Thursday, November 18, 2021, County Office of Education, 5100 Adolfo Rd., Camarillo

Thursday, December 16, 2021, County Office of Education, 5100 Adolfo Rd., Camarillo

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact First 5 Ventura County at 805-648-9990 or via the California Relay Service. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.