



**DESIGNATION OF SIGNATURE AUTHORITY**

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(Name and Position)

is authorized to approve Commission contracts, purchases/financial obligations, and payroll in my absence during the following time period:

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(Dates)

This authority is limited to expenditures previously authorized by the Commission, through direct funding allocations for services and/or through approved budgets. This designated authority cannot be sub-delegated to any other individual.

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Name  
Executive Director

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Date