



COMMISSION MEETING

December 15, 2022
1:00 p.m. – 3:00 p.m.

IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54953(e)(1)(A) AND IN REPOSE TO THE DECLARED STATE AND LOCAL EMERGENCIES DUE TO THE NOVEL CORONAVIRUS AND THE LOCAL HEALTH OFFICER RECOMMENDATION REGARDING SOCIAL DISTANCING, ALL FIRST 5 VENTURA COUNTY COMMISSION MEETINGS ARE PROCEEDING ELECTRONICALLY UNTIL FURTHER NOTICE.

The following options allow for public participation and comments:

1. To observe the meeting conducted via Zoom, please contact First 5 Ventura County at assistant@first5ventura.org at least one hour prior to the start of the meeting for registration information.
2. If you wish to make a public comment either in writing or verbally, you have the following choices:
 - a) If you wish to make a written comment on a specific agenda item before the meeting, please submit your comment via email at least one hour prior to the start of the meeting. Please submit your comment to assistant@first5ventura.org. Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 9). Your email will be read and placed into the item's record at the meeting.
 - b) If you are watching the meeting via Zoom (prior registration required – email assistant@first5ventura.org for information) and would like to make either a general public comment for items not on the day's agenda or to comment on a specific agenda item as it is being heard, please submit your written comment, limited to 250 words or less in the zoom meeting chat box OR state your request for verbal public comment in the chat box. Verbal public comments may be limited to three (3) minutes due to time limitations.

Every effort will be made to read written comments into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.

OPENING

1. **Welcome and Introductions – Vice Chair Zimmerman**
2. **Adopt a Resolution for Commission to Continue to Hold Virtual Meetings due to COVID-19 Emergency**
(Recommended action is to adopt a resolution authorizing the Commission to meet virtually under Government Code section 54953, subdivision (e)(3).)
3. **Approval of Minutes from October 20, 2022 Commission Meeting**

4. **Agenda Approval and Review of Commission Packets**
5. **Public Comments/Correspondence**
6. **Presentation: "Music is Magical: The Benefits of Singing in Early Childhood." – Hope DeMoss and Megan Switzler**
(The Commission will hear a presentation about the benefits of singing.)

The following items will be reviewed and discussed by the Commissioners for appropriate action.

CONSENT AGENDA

Consent Agenda Item 7 and 8: Review and approve unless an item is pulled for separate action by the Commission and moved to the Regular Agenda for consideration. Consent items are to be routine and non-controversial. All items are approved as recommended without discussion.

7. **Receive and File the First 5 Ventura County Financial Statements as of September 30, 2022 and Expenditure Report as of October 31, 2022**
8. **Recommendation to adopt a resolution per Government Code 54954(a) to establish time and place for holding regular Commission meetings for Calendar Year 2023**
(Recommended action is to adopt a resolution to establish time and place for holding regular Commission meetings for calendar year 2023.)

REGULAR AGENDA

9. **Report of Committees**
 - a. **Administration and Finance – Commissioner Morales**
 - i. **Recommendation to Grant Executive Director Authority to Enter into a Lease Agreement with 2580 Main St., LLC and Extend Current Office Lease for One Year**
(Recommended action is to grant Executive Director authority to enter into a lease agreement with 2580 Main St., and extend current office lease for one year.)
 - ii. **Recommendation to Approve Unspent Neighborhoods for Learning (NfL) Funds**
(The recommended action would approve the use of up to \$500,000 in available unspent NfL funds to be used as bridge funding through no later than March 31, 2023 when American Rescue Plan Act funding is anticipated to be available. Funds would be used to expand existing First Neighborhoods for Learning services and activities and launch a new light touch home visiting pilot “Welcome Every Baby”.)
10. **Recommendation to Approve Updated Commission Ordinance – Petra Puls**
(Recommended action is to review and approve proposed changes to the Commission’s Ordinance. The updated Ordinance shall be final if approved by the Board of Supervisors.)

11. Recommendation to Approve Updated Commission Bylaws – Petra Puls

(Recommended action is to review and approve updates to the Commission’s Bylaws.)

12. Election of new officers to be seated in January – Vice Chair Zimmerman

(In accordance with Commission by-laws, the Chairperson and Vice-Chairperson are chosen annually by an election and seated in January of the following year.)

13. Visioning and Strategic Planning – Petra Puls

(The Commission will review and discuss proposed action steps and timeline for visioning and strategic planning.)

14. Report from Executive Director – Petra Puls

- (a) Report on Administrative Operations
- (b) Update on Commission Initiatives
- (c) Update on Statewide First 5 Activities

15. Commission Member Comments

(Government Code Section 54954.2(a) states: “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”)

16. Next Meeting

Thursday, January 12, 2023, County Office of Education, 5100 Adolfo Rd., Camarillo

17. Future Meetings

Thursday, February 16, 2023, County Office of Education, 5100 Adolfo Rd., Camarillo
Thursday, March 16, 2023, County Office of Education, 5100 Adolfo Rd., Camarillo
Thursday, April 20, 2023, County Office of Education, 5100 Adolfo Rd., Camarillo
Thursday, May 18, 2023, County Office of Education, 5100 Adolfo Rd., Camarillo
Thursday, June 22, 2023, County Office of Education, 5100 Adolfo Rd., Camarillo
Thursday, July 20, 2023, County Office of Education, 5100 Adolfo Rd., Camarillo
Thursday, August 17, 2023, County Office of Education, 5100 Adolfo Rd., Camarillo
Thursday, September 21, 2023, County Office of Education, 5100 Adolfo Rd., Camarillo
Thursday, October 19, 2023, County Office of Education, 5100 Adolfo Rd., Camarillo
Thursday, November 16, 2023, County Office of Education, 5100 Adolfo Rd., Camarillo
Thursday, December 14, 2023, County Office of Education, 5100 Adolfo Rd., Camarillo

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact First 5 Ventura County at 805-648-9990 or via the California Relay Service. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.