



**ADMINISTRATION/FINANCE COMMITTEE  
AGENDA**

**Friday, March 3, 2023**

**9:30 am – 11:30 am**

First 5 Ventura County  
2580 East Main St., Suite 203  
Ventura, CA 93003

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|---|-------------------------|
| <b>1. Call to Order/Welcome/Introductions</b>                           | <b>Morales/Stenslie</b> |
| <b>2. Approval of Minutes from January 6, 2023 and February 3, 2023</b> | <b>Morales/Stenslie</b> |
| <b>3. Approval of Agenda</b>  | <b>Morales/Stenslie</b> |
| <b>4. Public Comments</b>   | <b>Morales/Stenslie</b> |

**The following items will be reviewed and discussed by the Committee for appropriate action.**

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|---|-------------------------|
| <b>5. Recommendation to Update Employee Handbook</b>  | <b>Arzu</b>             |
| <b>6. Recommendation to Maintain Commission Investments</b>   | <b>Johnson</b>          |
| <b>7. Review of Preliminary Assumptions for the FY 2023-24 Budget</b>   | <b>Johnson</b>          |
| <b>8. Update on Commission Activities</b>   | <b>Puls</b>             |
| <b>9. New Business/ Miscellaneous</b>   | <b>Morales/Stenslie</b> |
| <b>10. Closure</b>  | <b>Morales/Stenslie</b> |
| <b>11. Next Meeting: Friday, April 7, 2023, 9:30 am – 11:30 am at First 5<br/>Ventura County, 2580 E. Main Street, 2<sup>nd</sup> Floor Conference Room</b> |                         |

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact 648-9990 or via the California Relay Service. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.